



Regional Anangu Services Aboriginal Corporation

Information Pack General Works and Plant Operator

Please note that the contents of this information pack are provided to prospective applicants as a general overview of the position. The specific conditions of employment and role description may vary in any final offer of employment that may be provided.

1. Advertisement

General Works and Plant Operator Fulltime (Umuwa, APY Lands, SA)

RASAC is a not-for-profit Aboriginal Corporation with over 30 years of experience in remote service delivery on the APY Lands. RASAC is owned and governed by the Anangu people of the APY Lands. RASAC is the largest employer on the APY Lands, creating real jobs within local communities.

RASAC is seeking suitable applicants to fill the position of **General Works and Plant Operator** based at the RASAC depot, Umuwa in the far north west of South Australia on the Anangu Pitjantjatjara Yankunytjatjara Lands (APY Lands).

This position plays a crucial role in supporting our operations across the APY Lands, including operating heavy plant and machinery (eg: tilt tray, prime mover, excavator, sweeper truck, grader, backhoe, front end loaders, skid steer), civil works operations and various other work duties at RASAC worksites.

Key Responsibilities:

- Operate heavy plant & machinery
- Undertake maintenance duties at worksites
- Assist in planning and executing civil works projects
- Ensure cleanliness and security of equipment
- Support other RASAC services and projects as required

Requirements:

- Experience in operating heavy plant & machinery (eg: tilt tray, prime mover, excavator, sweeper truck, grader, backhoe, front end loaders, skid steer)
- Current HR and HC licences and ability to drive safely on unsealed roads is essential
- Forklift ticket (or ability to obtain)
- Elevated Work Platform ticket is highly desirable
- Ability to obtain a Police Record check for the purposes of acquiring an APY permit to work on the APY Lands.
- Ability to live and work in very remote area

EXCITING BENEFITS WHEN YOU WORK WITH US!

- Great above Award annual wage package plus overtime
- Attractive Not-For-Profit salary sacrificing opportunities
- 6 weeks annual leave with 17.5% leave loading
- Free furnished self-contained single person accommodation including capped internet, utilities, and telephone packages

NOTE: Casual work arrangements may also be considered.

HOW TO APPLY: Full selection criteria are provided in the Information Package for the position which can be downloaded from our website – **www.rasac.com.au**; or you can request a copy of the Information package by email to **jobs@rasac.com.au** or contact the RASAC office on **(08) 8950 5400**.

2. How to apply

Please download the information package from our website – **www.rasac.com.au**; email your request to **jobs@rasac.com.au** or contact the RASAC office on **(08) 8950 5400**.

Applications must include:

- A covering letter which sets out your claims for the position, with reference to the Selection Criteria in the Role Description.
- A current resumé or curriculum vitae which clearly sets out your relevant qualifications and work history
- The names, positions, and contact details of at least two professional referees

Applications can be submitted:

- By email: to **jobs@rasac.com.au**
- By fax: 08 89526371
- By mail: to Regional Anangu Services Aboriginal Corporation, PO Box 2584, Alice Springs, NT 0871
- In person: to 2nd Floor, 19 Hartley St, Alice Springs, NT 0870

Applications will not normally be acknowledged on receipt. Only short-listed applicants will be contacted regarding the next phase in the selection process. To those applicants who are not short-listed, we extend our thanks for considering Regional Anangu Services Aboriginal Corporation as a potential employer.

3. Role Description

General Works and Plant Operator

Overview: -

Regional Anangu Services Aboriginal Corporation (“RASAC”) is an Anangu -run organisation that supports the empowerment of all Anangu. The organisation is incorporated under the *Commonwealth Corporations (Aboriginal and Torres Strait Islander) Act 2006*.

RASAC provides a range of services across the Anangu Pitjantjatjara Yankunytjatjara (APY) Lands in north-west South Australia including Community Development Programme (CDP), Municipal Services, Homelands Essential Services, Community Patrols and Community Liaison support, Mechanical Workshop Services, and other services (eg airport reporting and maintenance). RASAC also has capacity in road maintenance, minor civil works and repairs and maintenance works.

RASAC employs over 100 staff across operations, administration, and management. A small corporate, administration and finance office is maintained in Alice Springs.

The principal funding of the organisation is provided by National Indigenous Australians Agency (NIAA) for the provision of Community Development Programme (CDP), Municipal Services (MUNS), Community Patrols and Homelands services on the various communities and homelands on the Lands.

Position Objective: -

The position is based at Umuwa and reports to the Municipal Services and Operations Support Manager. The primary objective of this position is providing support to RASAC operations across the APY Lands, including operating heavy plant and machinery (eg: tilt tray, prime mover, excavator, sweeper truck, grader, backhoe, front end loaders, skid steer) civil works operations and various other work duties at RASAC worksites.

Key Responsibilities: -

The key responsibilities of this position include, but are not limited to: -

- Operate heavy plant & machinery as required in a safe and legal manner in accordance with the manufacturers’ instructions, road traffic rules & regulations and RASAC policies and procedures.
- Undertake maintenance duties at RASAC worksites as required
- Assist in the planning and undertaking of various civil works type jobs as required.
- Maintain plant & machinery that is operated by this position in safe operating condition including carrying out routine checks, report faults to supervisor, reporting on fuel use
- Ensure the cleanliness and security of plant & equipment that is operated by this position.
- Undertake and/or assist with plant & equipment repairs as required.
- Undertake other depot and workshop duties as directed.
- Support and assist with delivery of other RASAC services as required, and within skills levels, including work at various locations and communities across the APY Lands.

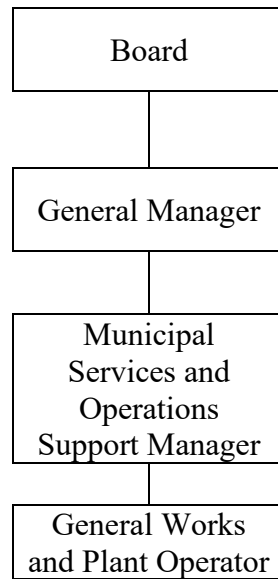
WHS

- Within area of responsibility show leadership in and ensure the health and safety of workers and other people at the workplace or those who may be affected by the work being carried out.
- Implement and comply with, WHS legislative requirements and RASAC's WHS system, associated policies, and procedures.
- Legal requirements met. RASAC's WHS system, associated policies and procedures implemented and complied with.

Skills, Experience, Qualifications and Attributes: -

a) Qualifications/Tickets/Licences	Essential	Desirable
SA drivers licence: HR; HC	✓	
Appropriate work related trade, technical qualifications		✓
First Aid Certificate (or ability to obtain)	✓	
WHS White Card (or ability to obtain)	✓	
Forklift ticket (or ability to obtain)	✓	
Elevated Work Platform		✓
Working at Heights		✓
Dogging Licence		✓
b) Experience, knowledge, and skills		
Excavators	✓	
Front end loaders	✓	
Backhoes	✓	
Skid steer loaders	✓	
Rollers	✓	
Graders	✓	
Street Sweepers		✓
Telehandler		✓
Ability to work independently or as a member of a team on a variety of different projects and tasks	✓	
Good customer service skills	✓	
Good record keeping and ability to accurately complete paperwork and job cards	✓	
Good verbal and written communication skills	✓	
Ability to work without supervision	✓	
Demonstrated knowledge of relevant WHS legislation and ability to work within organisational WHS systems, associated policies and procedures	✓	
Basic computer skills		✓
Good physical health and willingness to undergo and pass a medical check	✓	
Willingness to travel to and work in remote locations	✓	
Experience working with Aboriginal people		✓

ORGANISATION STRUCTURE



4. Salary & Conditions

A competitive salary package with a base salary commencing in the range of \$75,000 will be negotiated with the successful applicant. Standard hours for this position are 38 hours per week, plus overtime when required.

The package will also include:

- 6 weeks annual leave with 17.5% leave loading
- Superannuation (11.0% SGL)
- Relocation assistance may be offered
- Generous Salary Packaging Benefits:

Due to the organisation's tax exempt status with the ATO, very attractive tax free salary packaging of a portion (the current cap is \$15,900 per FBT year) of the cash component of the salary is available within the limits of our fringe benefits tax exemption and in accordance with the arrangements with our salary packing provider, Salary Solutions. The cap is subject to changes by the ATO. Further details can be accessed via the Ezi way website: <https://www.eziway.net.au/>.

Other Benefits

Accommodation and utilities: Furnished self-contained single person accommodation will be provided at **no rental charge**.

The following services are also provided:

- Telephone: Landline phone: RASAC pays 100% of the rental and contributes to usage costs up to a maximum of \$50 per month to cover work related calls. Calls in excess of this are reimbursable by the employee.
- Internet (up to 50GB per month). Usage in excess of this is reimbursable to RASAC by the employee(s).
- Electricity usage up to a maximum amount per month.
- There is no charge for gas usage.

Annual Close Down

A two-week compulsory close down period occurs over the Christmas/New Year period. If not required to work, full-time staff are required to utilise annual leave entitlements for this period, in conjunction with the public holidays.

5. Other Information

The position will be based at Umuwa on the APY Lands. The APY Lands are located in the far north western corner of South Australia.

Details of the APY Lands and the communities within these Lands, can be obtained from the following websites:- www.anangu.com.au.

Permits are required by all visitors to the APY Lands, and for employees to remain in residence on the APY Lands. [Click here for more information](#) or go to www.anangu.com.au.

On the Lands the RASAC main base is at Umuwa, which is centrally located to all the communities. We also have employees based in and undertake works on each of the other

communities on the Lands. Umuwa is located approximately 450kms south west of Alice Springs (290kms bitumen road and the remainder are unsealed roads).

A map of the APY Lands is provided on the next page.

RASAC also operates an administration office in Alice Springs.

Further details on RASAC can be accessed at the RASAC website www.rasac.com.au.

