

RASAC BUSINESS IMPROVEMENT PLAN – FY2018

RASAC: Vision, Mission, Values

Vision: Improve the quality of life for Anangu on the APY Lands and create opportunities to improve sustainable outcomes for Anangu

Mission: RASAC delivers quality services to local Anangu communities, building on and contributing to the strength of local Anangu culture

Values: Respect Anangu culture and beliefs, our people are our strength, one team working together, pride in our work, integrity, open and honest communication

RASAC Strategic Focus: 2017 to 2020

Grow and strengthen RASAC through our people, strong management, good business practises and systems whilst maintaining our strong financial and governance position.

RASAC FY2018 BUSINESS IMPROVEMENT PLAN KEY OBJECTIVES

Deliver: No notifiable incidents, protect local environmental values, improve the efficiency of RASAC operations, maximise the hours of Anangu employment, comply with funding agreements and contracts, meet the quality standards of customers and stakeholders. Good working relationships with all communities.



Community-ngkaTjunga Wakaringanyi (Working With The Community)

KRA	Operations	Community Patrols	WHS	Workforce	Quality & Environment	Corporate Services	Governance
KEY PERFORMANCE INDICATORS	Government Funded <ul style="list-style-type: none"> Maintain existing contracts for: MUNS; Homelands Essential Services (HES); Aerodromes; Community Office Support Self Generated Revenue <ul style="list-style-type: none"> Maximize non government funded business/revenue opportunities 	<ul style="list-style-type: none"> Maintain existing contract and improve delivery of services Maximise IAS (Indigenous Advancement Strategy) Funding Opportunities 	<ul style="list-style-type: none"> Nil Notifiable incidents WHS Committee WHS Information Management systems Effective corrective action system Manage critical risks Workplace WHS compliance 	<ul style="list-style-type: none"> Utilise 100% of Anangu hours in MUNS and Community Patrol Training Plans Effective Leave Planning 	Quality <ul style="list-style-type: none"> Implement the RASAC Quality Assurance Policy CCF Accreditations RASAC Document Management System Register RASAC on SA Government and Supply Nation (SN) Aboriginal Business Registers Environment <ul style="list-style-type: none"> Implement the RASAC Environment Management Policy 	<ul style="list-style-type: none"> Annual budget Financial audit Capital management Policy, processes and procedures 	<ul style="list-style-type: none"> CATSI Act (Corporation of Aboriginal & Torres Strait Islander Act) ORIC compliance RASAC Board Strategic and Business Plan
MEASURES	Government Funded <ul style="list-style-type: none"> Deliver existing services within FY18 funding agreement Other Operations: Government Funded & Self Generated <ul style="list-style-type: none"> Coordinate operations on a daily basis to maximise efficiencies across the RASAC operations departments. Develop effective RASAC Operations Weekly Review Model Develop systems to accurately capture relevant and ongoing incoming data Develop and implement plans to support growth in: rental accommodation, spare parts sales (POS), civil works, aerodrome tender work, sub contracting opportunities. Seek opportunities within the (DPTI) road works construction and maintenance projects Participate in any future RAUP (Remote Airstrip Upgrade Program) Develop plans to grow commercial services & projects business Develop plans to establish new SA housing, SA road works and SA aerodrome business Compliance with RASAC Policies and Procedures. 	<ul style="list-style-type: none"> Deliver existing services within FY18 funding agreement Develop systems to accurately capture relevant and ongoing incoming data Seek further opportunities under federal government IAS (Indigenous Advancement Strategy Funding) Operations 	<ul style="list-style-type: none"> Deliver identified WHS training needs Compile WHS policy and procedure manual WHS policy and procedures training Minimise Outstanding follow up actions All incidents MUST be formally reported on the Incident and Investigation report Standard Operating Procedures delivered for all key work activities All new workers complete RASAC induction training Remote and isolated work and travel must be adhered to by all employees. Regular reporting for board meetings and annual report 	<ul style="list-style-type: none"> Managers and supervisors track and manage hours worked fortnightly. Training needs analysis for each department Each department to ensure effective management of leave WHS training focus to include verification of competency for plant and machinery 	Quality <ul style="list-style-type: none"> Management Team to develop strategy to review and update the quality management policy and provide implementation plan for FY18 Finalise Civil Construction Federation (CCF) accreditation Develop and implement a RASAC Document Management System Complete Supply Nation registration processes Environment <ul style="list-style-type: none"> Management Team to develop strategy to review and update the environment management policy and provide implementation plan for FY18. 	<ul style="list-style-type: none"> Develop current year budget with a further 2 year forecast. Implement monthly management financial reporting Complete the audited annual financial reporting requirements within legislated time frame Develop proposals for medium and long term investment of surplus funds Develop policy, procedure and processes manual 	CATSI <ul style="list-style-type: none"> Ensure RASAC corporate operations comply with the CATSI Act. ORIC <ul style="list-style-type: none"> Annual reporting is provided to ORIC by 31 December. Current year's AGM is held by 30 November. RASAC Board <ul style="list-style-type: none"> RASAC's Board operates in accordance with RASAC's Rule Book Strategic & Business Plan <ul style="list-style-type: none"> Final document to be distributed to stakeholders. Undertake annual review by 30 April.